

**CENTRAL BERKS REGIONAL POLICE COMMISSION**  
**March 2, 2023**

The March 2, 2023 meeting of the Central Berks Regional Police Commission was called to order at 6:30 PM by Chairman Ryan Maurer. The meeting opened with the pledge to the flag.

Commissioners answering roll call included Ryan Maurer, John Theodossiou, James Oswald, Todd Weikel, Troy Goodman, and Joseph Cunliffe. Also, in attendance was Mark Merolla, Solicitor; Raymond Serafin, Chief of Police; and Rochelle Gresh, Executive Asst. to the Chief of Police. Audience members in attendance were Jim Lorah and Michael Janvrin.

**AUDIENCE PARTICIPATION:** Michael Janvrin from Atlas Wealth partners talked about setting up the DROP account for Rissmiller and the non-uniform retirement amendment.

**APPROVAL OF MINUTES:**

MOTION TO: approve the January 5, 2023 meeting minutes as presented.

MOTION BY: Mr. Oswald                      SECONDED BY: Mr. Cunliffe                      VOICE VOTE: All in favor

**FINANCIAL REPORTS:**

MOTION TO: approve accounts payable & payroll invoices from General Fund as of January 31, 2023 in the amount of \$282,006.07

MOTION BY: Mr. Theodossiou                      SECONDED BY: Mr. Oswald                      VOICE VOTE: All in favor

MOTION TO: approve accounts payable & payroll invoices from General Fund as of February 28, 2023 in the amount of \$189,525.02

MOTION BY: Mr. Oswald                      SECONDED BY: Mr. Cunliffe                      VOICE VOTE: All in favor

MOTION TO: approve Treasurer's Report for January 2023 in the amount of \$340,909.95.

MOTION BY: Mr. Goodman                      SECONDED BY: Mr. Maurer                      VOICE VOTE: All in favor

MOTION TO: approve Treasurer's Report for February 2023 in the amount of \$314,138.89

MOTION BY: Mr. Oswald                      SECONDED BY: Mr. Goodman                      VOICE VOTE: All in favor

**SOLICITORS REPORT:** None

**COMMITTEE REPORTS:**

**Administration/Personnel:**

MOTION TO: retroactively accept Rissmiller's request to enter the DROP program, effective March 1, 2023

MOTION BY: Mr. Maurer                      SECONDED BY: Mr. Goodman                      VOICE VOTE: All in favor

MOTION TO: retroactively authorize payment of accumulated sick time in the amount of \$2,160.00 to Rissmiller on February 21, 2023.

MOTION BY: Mr. Theodossiou      SECONDED BY: Mr. Oswald      VOICE VOTE: All in favor

MOTION TO: authorize Atlas Wealth Partners to set up an account in the name of the Police Commission for the deposit of Rissmiller's DROP payments.

MOTION BY: Mr. Oswald      SECONDED BY: Mr. Goodman      VOICE VOTE: All in favor

MOTION TO: retroactively accept resignation and separation agreement with Deron Mandel

MOTION BY: Mr. Maurer      SECONDED BY: Mr. Theodossiou      VOICE VOTE: All in favor

MOTION TO: to hire a police officer

MOTION BY: Mr. Maurer      SECONDED BY: Mr. Weikel      VOICE VOTE: All in favor

MOTION TO: remove the profit-sharing requirements of "Last Day/ 1000 hours" on non-uniform retirement.

MOTION BY: Mr. Theodossiou      SECONDED BY: Mr. Oswald      VOICE VOTE: All in favor

**Finance:** Audit 2021 has been completed, meeting with Auditors will be in a few days.

**Insurance/Pension:**

MOTION TO: amend the group health plan for eligible employees.

MOTION BY: Mr. Maurer      SECONDED BY: Mr. Theodossiou      VOICE VOTE: All in favor

**Building/Equipment:** Discussion was held on the lease agreement with AVMA.

MOTION TO: to sign lease agreement with AVMA.

MOTION BY: Mr. Maurer      SECONDED BY: Mr. Oswald      VOICE VOTE: All in favor

**REPORTS OF THE CHIEF AND SECRETARY:**

**Chief:** Chief Serafin presented his monthly report for January and February 2023. The grant received for \$120,000 from the DCED for the police evidence garage will be closed out next month. A grant for technology which includes computers and reconstruction device is currently in progress with the DCED.

**Secretary:** Payroll company is merging; the new company is isolved. Documents were signed to use them as our payroll provider for the police department and the retirees last month.

**UPDATES:**

**Lower Alsace Township:** Discussion was held on Skyline Drive. Chief Serafin mentioned that when residents have issues to call the police department.

**Mount Penn Borough:** Discussion was held on parking issues.

**Police Association:** No Report

**Codes:** Working on updating current program for codes for third-party users.

**OLD BUSINESS:** None

**NEW BUSINESS:** Mr. Maurer appointed the committees for 2023 as follows:

Administration/Personnel- Mr. Maurer and Mr. Theodossiou

Finance- Mr. Weikel and Mr. Goodman

Insurance/Pension – Mr. Weikel and Mr. Cunliffe

Building/Equipment- Mr. Oswald and Mr. Cunliffe

**EXECUTIVE SESSION:** None

**ADJOURNMENT:**

The next regular meeting is scheduled for May 4 2023 at 6:30PM at the Mount Penn Borough municipal building.

MOTION TO: adjourn the meeting at 7:25PM

MOTION BY: Mr. Goodman                      SECONDED BY: Mr. Theodossiou      VOICE VOTE: All in favor.

Respectfully Submitted,

Rochelle M. Gresh,  
Executive Assistant to Chief of Police