

CENTRAL BERKS REGIONAL POLICE COMMISSION
March 7, 2024

The March 7, 2024, meeting of the Central Berks Regional Police Commission was called to order at 6:30 PM by Ryan Maurer. The meeting opened with the pledge to the flag.

Commissioners answering roll call included Ryan Maurer, Todd Weikel, and Tom Baer. Also, in attendance was Mark Merolla, Solicitor; Raymond Serafin, Chief of Police; and Rochelle Gresh, Executive Asst. to the Chief of Police. Absent: James Oswald, John Theodossiou, and Roger Stief.

Members of the audience in attendance are Michael Janvrin, Codes Administrator Jim Lorah, Borough Manager Hunter Ahrens, Township Manager Don Pottiger, and Officer Erney.

APPROVAL OF MINUTES:

MOTION TO: approve the January 11, 2024, meeting minutes as presented.

MOTION BY: Mr. Maurer SECONDED BY: Mr. Weikel VOICE VOTE: All in favor

FINANCIAL REPORTS:

MOTION TO: Approve Accounts Payable & Payroll Invoices from General Fund as of January 31, 2024, in the amount of \$411,076.61.

MOTION BY: Mr. Baer SECONDED BY: Mr. Weikel VOICE VOTE: All in favor

MOTION TO: approve accounts payable & payroll invoices from General Fund as of February 29, 2024, in the amount of \$327,865.97.

MOTION BY: Mr. Weikel SECONDED BY: Mr. Baer VOICE VOTE: All in favor

MOTION TO: approve Treasurer's Report for January 2024 in the amount of \$478,413.57.

MOTION BY: Mr. Maurer SECONDED BY: Mr. Weikel VOICE VOTE: All in favor

MOTION TO: approve Treasurer's Report for February 2024 in the amount of \$479,906.81, with the corrected payroll dates.

MOTION BY: Mr. Baer SECONDED BY: Mr. Weikel VOICE VOTE: All in favor

SOLICITORS REPORT:

MOTION TO: accept resignation of Christine Dise

MOTION BY: Mr. Maurer SECONDED BY: Mr. Weikel VOICE VOTE: All in favor

Ryan Maurer nominated Tom Baer as Secretary of the Police Commission.

MOTION TO: elect Tom Baer as Secretary of Police Commission.

MOTION BY: Mr. Maurer SECONDED BY: Mr. Weikel VOICE VOTE: All in favor

COMMITTEE REPORTS:

Assignment of Committees

- a) Administration/ Personnel (Maurer/Theodossiou)
- b) Finance (Weikel/Baer)
- c) Insurance/Pension (Theodossiou/Weikel)
- d) Building/Equipment (Oswald/Stief)

Administration/Personnel:

Assistant Chief or Equivalent Position: Chief Serafin presented the Commission with resumes for the temporary position. Chief explained the process that was discussed at previous meetings to the new member of the Commission. Discussion was held on beginning the process later this year for hiring a replacement Sergeant for year 2025.

2024 Resolutions

1. **Resolution 06-24 Appointment of Duda Actuarial Consulting, as actuary for the Central Berks Regional Police Pension Plan**

Discussion was held on actuary.

MOTION TO: approve Resolution 06-24

MOTION BY: Mr. Weikel SECONDED BY: Mr. Baer VOICE VOTE: All in favor.

Finance: No Report

Insurance/Pension: Discussion was held on the police pension plan interest rate study proposed by Joe Duda.

MOTION TO: lower the interest rate to 7% for the pension.

MOTION BY: Mr. Maurer SECONDED BY: Mr. Weikel VOICE VOTE: All in favor

MOTION TO: approve asset smoothing for pension.

MOTION BY: Mr. Weikel SECONDED BY: Mr. Baer VOICE VOTE: All in favor, except Maurer opposes.

Building/Equipment: Chief Serafin stated that the video Surveillance system is being updated with extra funds from the building of the garage.

REPORTS OF THE CHIEF AND SECRETARY:

Chief: Chief Serafin presented his monthly report for January and February 2024. The grant for the vehicles is in process and is expected to be granted to the department.

UPDATES:

Lower Alsace Township: No report

Mount Penn Borough: No Report

St. Lawrence Borough: No Report

Police Association: Discussion was held on the vandalism to an officer's vehicle.

MOTION TO: reimburse Officer Morales for \$400.00 for the deductible for the damage done to her vehicle.

MOTION BY: Mr. Weikel SECONDED BY: Mr. Maurer VOICE VOTE: All in favor

Codes: Jim Lorah discussed the policies for the codes officers. Discussion was held on the replacement for Jim Lorah as Codes Administrator. Jim Lorah mentioned he will be retiring in a few weeks.

OLD BUSINESS: None

NEW BUSINESS: Tom Baer asked the Chief about permit parking near the school. He wondered how the streets may be impacted and how the department would handle that. Chief Serafin stated the department would enforce what ordinances the borough puts in place. Chief also mentioned that this would take up a lot of the officer's time and there would be a lot of complaining with the public.

EXECUTIVE SESSION: Was held from 7:22 PM-7:34 PM to discuss personnel issues.

MOTION TO: advertise job description for Codes Administrator to the Commission.

MOTION BY: Mr. Maurer SECONDED BY: Mr. Weikel VOICE VOTE: All in favor.

MOTION TO: approve the amendments to the codes standard operating procedures.

MOTION BY: Mr. Weikel SECONDED BY: Mr. Maurer VOICE VOTE: All in favor.

AUDIENCE PARTICIPATION: Michael Janvrin gave an update on the pension.

ADJOURNMENT:

The next regular meeting is scheduled for May 2, 2024, at 6:30PM at the Mount Penn Borough municipal building.

MOTION TO: adjourn the meeting at 8:02PM.

MOTION BY: Mr. Weikel SECONDED BY: Mr. Maurer VOICE VOTE: All in favor.

Respectfully Submitted,

Rochelle M. Gresh,
Executive Assistant to Chief of Police