

CENTRAL BERKS REGIONAL POLICE COMMISSION
May 2, 2024

The May 2, 2024, meeting of the Central Berks Regional Police Commission was called to order at 6:30 PM by John Theodossiou. The meeting opened with the pledge to the flag.

Commissioners answering roll call included John Theodossiou, Troy Goodman, James Oswald, and Tom Baer. Also, in attendance was Mark Merolla, Solicitor; Raymond Serafin, Chief of Police; and Rochelle Gresh, Executive Asst. to the Chief of Police. Absent: Todd Weikel and Ryan Maurer.

Members of the audience in attendance are SGT Yourkavitch, Borough Manager Hunter Ahrens, Township Manager Don Pottiger, and Officer Rissmiller.

PRESENTATION OF AWARDS:

Chief Serafin presented two civilian service awards and one honorable service award for an incident that occurred in St. Lawrence on February 26, 2024. Duane Ziolkowski and David Eggert were recipients of the civilian service awards and Officer Matt Rissmiller received the honorable service award.

APPROVAL OF MINUTES:

MOTION TO: approve the March 7, 2024, meeting minutes as presented.

MOTION BY: Mr. Theodossiou SECONDED BY: Mr. Baer VOICE VOTE: All in favor

FINANCIAL REPORTS:

MOTION TO: Approve Accounts Payable & Payroll Invoices from General Fund as of March 31, 2024, in the amount of \$294,269.06.

MOTION BY: Mr. Theodossiou SECONDED BY: Mr. Oswald VOICE VOTE: All in favor

MOTION TO: approve accounts payable & payroll invoices from General Fund as of April 30, 2024, in the amount of \$379,105.92.

MOTION BY: Mr. Theodossiou SECONDED BY: Mr. Goodman VOICE VOTE: All in favor

MOTION TO: approve Treasurer's Report for March 2024 in the amount of \$421,001.52 and Treasurer's Report for April 2024 in the amount of \$468,116.96.

MOTION BY: Mr. Theodossiou SECONDED BY: Mr. Goodman VOICE VOTE: All in favor

SOLICITORS REPORT:

MOTION TO: accept resignation of Roger Stief

MOTION BY: Mr. Baer SECONDED BY: Mr. Goodman VOICE VOTE: All in favor

COMMITTEE REPORTS:

Administration/Personnel:

1. **Appoint member to Building committee-** Tom Baer was appointed to the Building Committee.
2. **Assistant Chief or Equivalent Position:** Chief Serafin mentioned to the Commission that we should begin the interview process for this position with the personnel committee.
3. **Accept Resignation of Codes Enforcement Administrator**

MOTION TO: accept resignation of Codes Enforcement Administrator as of May 3, 2024.

MOTION BY: Mr. Theodossiou SECONDED BY: Mr. Oswald VOICE VOTE: All in favor

Finance: No Report

Insurance/Pension: No Report

Building/Equipment: Discussion was held on the generator being installed that was part of a grant. The installation of the generator should be completed within a week. Discussion was held on repairing the second roof at the police department.

MOTION TO: award contract to Wolfe Roofing in the amount of \$20,850.00 to repair roof.

MOTION BY: Mr. Theodossiou SECONDED BY: Mr. Oswald VOICE VOTE: All in favor

REPORTS OF THE CHIEF AND SECRETARY:

Chief: Chief Serafin presented his monthly report for March and April 2024. The Chief discussed current break-ins of vehicles occurring in the area.

Secretary: The 2023 audit started. During the payroll transition from NCR to Isolved the worked holiday rate was over calculated in the system and resulted in overpayment to officers. The correction from this error was corrected in the second payroll of April.

UPDATES:

Lower Alsace Township: No report

Mount Penn Borough: applying for a STMP grant for strategic planning for long-term financial planning for the borough.

St. Lawrence Borough: No Report

Police Association: No Report

Codes: Quarterly reports were given to commission via email.

OLD BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: Was held from 6:52 PM-7:13PM to discuss personnel. No action was taken.

ADJOURNMENT:

The next regular meeting is scheduled for June 6, 2024, at 6:30PM at the Mount Penn Borough municipal building.

MOTION TO: adjourn the meeting at 7:15PM

MOTION BY: Mr. Baer

SECONDED BY: Mr. Goodman

VOICE VOTE: All in favor.

Respectfully Submitted,

Rochelle M. Gresh,
Executive Assistant to Chief of Police